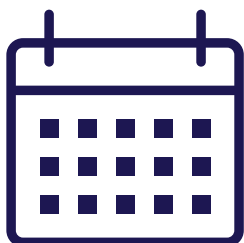


Livestock Donation Step-by-step Guide

Following this guide will make your livestock donation quick and simple and will ensure your donation reaches us, so we can continue to provide specialist palliative care to the Hawke's Bay community.



- Book your livestock with your livestock representative.
- Inform your livestock representative that as part of your booking you have chosen to donate to Cranford Hospice.
- The livestock you are donating **must** be booked as a **separate line** under the Cranford Hospice supplier code.
- Your livestock representative needs to use your **legal entity name** (if you're not a business please use your name) as a **reference***.

Cranford Hospice Supplier Codes

AFFCO	256863	Greenlea	V21364
Alliance	6862001	PGG Wrightson	2382760
ANZCO	042047	Redshaw	16539
Atkins Ranch	13550	Silver Fern Farms	128904
Cabernet Foods	Cranf	Taylor Preston	Cranford Hospice
Carrfields	144028	Wilson Hellaby	57401
Davmet	1190		

* This will allow us to identify you as the donor once we receive kill sheet and/or buyer created invoice. We can then issue you with a donation receipt so you can claim a tax credit of 33.33 cents for your livestock donation.

Complete a **separate ASD form** for the livestock you have selected for donation using the following details:

- Owner/Trade name: THE CRANFORD HOSPICE TRUST
- Owners postal address: PO BOX 189, HASTINGS 4156
- Additional information: Legal Entity Name (or your name)

All other details are to be completed with your information, see example ASD form.



- **Clearly mark** the animals you've selected to donate before they leave your property.
- Inform the truck driver that the marked animals are being donated to Cranford Hospice and need to be kept as a **separate line** throughout **all stages** of the journey.

- We will receive a copy of the kill sheet and/or buyer credit invoice for the livestock you donated. The meat processor or livestock company will transfer the funds for the donated livestock directly to Cranford Hospice.
- Once we have received and processed the funds, we will send you a thank you email and your donation receipt.
- For us to issue you a donation receipt we need to be able to identify who made the donation. The only way for us to do that is by your livestock representative using your legal entity name as the reference on the booking and by you including your legal entity name on the ASD form under 7.0 Additional Information.



Thank you for your support